

**Minutes of the Rendham Parish Council Meeting
Held in Rendham Village Hall Monday 8th September 2025 at 7.30pm**

Present – Cllr. Willett (Chairman), Cllr. McFawn (Vice Chair), Cllr. Silvester, Cllr. Bennion, Cllr. Gleeson, Cllr. Stollery
Also, in attendance: Rendham Parish Council Clerk/RFO

A Public Forum – no one in attendance

1. Apologies for absence – Apologies were received from Cllr. Field and accepted, no apologies received from Cllr. Morford

2. Declarations of Interest/Register of Interests: none

3. To approve/ sign Minutes of the Annual PC meeting held on 7th July 2025

Minutes of the Parish Council meeting held on Monday 7th July 2025 had been circulated to all councillors, and it was resolved that these minutes be agreed as a true and accurate record of the proceedings and be duly signed and dated by the Chairman. All agreed unanimously.

4. Correspondence for information – circulated accordingly and noted.

5. District Cllr. and SCC Cllr. reports for information

District Cllr. Owen Gray not present or report sent. It was noted that the Rendham Parish Council has not received a report from the District Councillor for some time, and there has been no recent attendance at Rendham PC meetings.

County Cllr. Stephen Burroughs couldn't attend the meeting, apologies received, and report sent. His full report available on Rendham Village website rendham.onesuffolk.net. The main headings of his report are:

- Warning over red light racers on gull wing bridge
- New boundary proposals mean 3 councils, 3 sets of salaries and the same old story for Suffolk
- Former agency social worker sentenced for fraud
- Guide published to support developers in Suffolk
- New and improved bus services coming to Suffolk this month
- Suffolk communities help fire service raise over £13,000 for fire fighters' charity
- Council remains opposed to pylon project, as application submitted

Also, County Cllr. Burroughs sent an inquiry regarding the possibility of attending Rendham Parish Council meetings online. He asked about the current Wi-Fi capacity at the Rendham Village Hall, expressing interest in joining future meetings remotely. All councillors agreed to support this arrangement. Clerk to reply and plan for the next meeting to accommodate remote attendance by the County Councillor.

6. To receive Reports/updates for information:

- a) VHMC – report received, and the Parish Council noted the Chairman's of Rendham VHMC report covering the following: The subsidence claim remains ongoing and has progressed to the installation of wall monitors to assess any further movement. An estimate for roof repairs has been received and accepted by RVHMC, with work scheduled according to the contractor's availability. A grant of £1,000 has been secured from the Suffolk Enabling Communities Budget to support the repairs. Financial matters remain stable, and hall usage continues in line with regular community activities (full report is available on Rendham Village website rendham.onesuffolk.net).
- b) Parochial Church Council – no report was received
- c) Tree Warden (Cllr. Gleeson) – no report was received

- d) PARK – no report was received from Cllr. Field
- e) Village Website – it was noted that the information on the village website is up to date

7. Finance/Accounts

- a) Financial Report and Budget assessment on 01.09.2025 - bank's balances according to bank statements were reviewed and noted as expenses are in line with the Budget and therefore, it was agreed that the expenses were within acceptable parameters. Main transactions were explained and bank statements signed by the Chairman. Proposed by Cllr. Silvester, seconded by Cllr. Bennion, and agreed.
- b) Amenity Fund Financial report on 01.09.2025 - presented to councillors and main expenses noted. Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and agreed.
- c) Amenity Fund Cheque confirmation (Aug/Sept) – Newsletter - The Street £60 - the payment was noted and agreed by all the councillors. Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and agreed.
- d) To confirm online transactions made - Payments to Clerk: £116.62 (July) – salary £114.92 and postage £1.70 and £126.92 (August) – salary £114.92 and printing (Jun-July) £12 (inc. VAT £2). Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and agreed.
- e) Online transaction authorisation (Sept) – Payment to Clerk: (salary inc. back pay) (Sept)+printing expenses (July-Aug) £1.50 (inc. VAT 0.25)); SP Services (defib pads inc. delivery) £61.94 (inc. VAT £10.32). Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and all agreed the transaction to be authorized online to proceed with the payment.
- f) To note income received (BoS) – cheque deposit of £400 from UK Power Networks. Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and agreed.
- g) To note insurance renewal quote by Ansvar (increase from £425.84 to £479.03). Proposed by Cllr. McFawn, seconded by Cllr. Bennion, and all agreed to continue with this insurance quote.
- h) Update and to confirm change of signatories - BoS and Suffolk Building Society, including BoS internet banking – it was agreed that Cllr McFawn will become a new signatory following the resignation of Cllr Bennion. Clerk to process the change of signatories with BoS, HSBC savings account and Suffolk Building Society.
- i) To note that notification of exempt status (audit) has been received and accepted by PKF Littlejohn LLP - Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and agreed.
- j) Poppy Wreath order – £27.50 for Remembrance Day in November - Proposed by Cllr. Gleeson, seconded by Cllr. Silvester, and agreed a Poppy Wreath to be purchased.
- k) To note the new Local Government Services pay agreement 2025/2026 (NALC pay-scales and back pay) - The Local Government Services Pay Agreement has been circulated and it was noted that the hourly pay increase for the Parish Clerk/RFO will be £0.43.
Cllr McFawn proposed to implement updated NJC pay award and backdate it to 1st April 2025, Cllr. Gleeson seconded, and all agreed unanimously.
Clerk to calculate backdated pay by applying the new pay rate effective from 1st April 2025 (the new pay rates and appropriate back pay would be reflected in the September 2025 payroll).
- l) Budget proposals to increase precept for 2026/27 (planned projects etc) - Councillors discussed the potential need to increase the precept to support planned projects and essential community needs. It was agreed that any increase should be modest and targeted, prioritising key initiatives. The Council noted the importance of establishing a clear policy for future precept adjustments. It was agreed to revisit the matter in more detail at

the next Parish Council meeting, with councillors to consider which projects should be pursued and what funding may be required.

- 8. To discuss concerns regarding flood risk and potential obstruction along the Alde riverbank, as raised by a resident** – All correspondence regarding the matter was noted. It was agreed that no further involvement from the Parish Council is required, as the Environment Agency has confirmed they have been informed about the vegetation removal (clearing of logs) from the River Alde and currently have no plans to undertake enforcement action at this location. Clerk to prepare a reply to the resident.
- 9. New Thermal Imaging Project 2025/2026** – information provided by Clerk, the possibility to join the project was note.
- 10. To consider a request from the office of Patrick Spencer MP regarding the possibility of Rendham Parish Council hosting an informal meeting for residents to engage with the MP** - It was noted that the Chairman does not currently have the capacity to organise or host a session this year. Furthermore, there are no specific topics or concerns at present that would warrant a dedicated meeting with the MP. Clerk to prepare a reply.
- 11. Traffic calming measures in Rendham Village** – The information provided by the Clerk on traffic calming measures was noted. It was agreed to investigate further the possibility of installing SID devices or exploring alternative options, while also looking into possible grant funding to support the initiative.
- 12. Matters arising from the Parish Council meeting held on 7th July 2025 that are not listed above - None**
- 13. Any other business for discussion not listed above - items for the next PC meeting Agenda - None**
- 14. To note the dates of upcoming meetings.**

The date 10.11.2025 of the next PC meeting was agreed. Dates for the further PC meetings were noted.

Parish Council Meeting	10 th November 2025	7.30pm
Parish Council Meeting	12 th January 2026	7.30pm
Parish Council Meeting	9 th March 2026	7.30pm
Annual Parish Meeting	11 th May 2026	7.00pm
Annual Parish Council Meeting	11 th May 2026	7.30pm

The meeting closed at 21.15 hrs.