

**Minutes of the Rendham Parish Council Meeting
Held in Rendham Village Hall Monday 8th July 2024 at 7.30pm**

Present – Cllr. Willett (Chairman), Cllr. Gleeson (Vice Chair), Cllr. McFawn, Cllr. Field, Cllr.Morford, Cllr.Norman, Cllr.Silvester and Cllr.Bennion

Also, in a virtual attendance via video call: Rendham Parish Council Clerk/RFO

A Public Forum – no one in attendance

- 1. Apologies for absence** – none
- 2. Declarations of Interest/Register of Interests:** none
- 3. To approve/ sign Minutes of the PC extraordinary meeting**

Minutes of the Parish Council meeting held on Monday 10th June 2024 had been circulated to all councillors and it was resolved that these minutes be agreed as a true and accurate record of the proceedings and be duly signed and dated by the Chairman.

- 4. Correspondence for information** – circulated accordingly, it was noted that a reply email has been sent to a couple enquiring about flooding situation in Rendham
- 5. District Cllr. and SCC Cllr. reports for information**

District Cllr. Owen Gray has sent apologies for not being able to attend a meeting, no report sent.
County Cllr. Stephen Burroughs not present or report sent

- 6. To receive Reports/updates for information:**

- a) VHMC – no report received
- b) Parochial Church Council – yearly report received. Full report is available on Rendham Village website rendham.onesuffolk.net.
- c) SALC – Cllr. Gleeson – nothing to report
- d) Tree Warden – Cllr. Gleeson – report received (available on Rendham Village website rendham.onesuffolk.net)
- e) ESPA – Cllr Norman – nothing to report

- 7. Accounts**

- a) Financial Report and Budget assessment for 2024 to 2025 – bank’s balances according to bank statements (on 01/07/2024) were reviewed and noted as expenses are in line with the Budget and therefore, it was agreed that the expenses were within acceptable parameters.
- b) Amenity Fund Financial report for 2024 to 2025 – detailed financial report on 01/07/2024 presented to Cllrs and main expenses noted.
- c) Amenity Fund Cheque confirmation – Newsletter - The Street £39 – the payment was noted and agreed by all the councillors.
- d) Cheque confirmation – Clerks Salary (June) £80.59 and Postage £3.40 (Total £83.99), and PAYE (June) £20.20, defib battery – £387.49 (inc. VAT £64.58) – the payments made were noted.
- e) Cheque authorisation – Payment to Clerk total £144.97 – (corrected salary (July) £136.15 + document printing £8 (inc. VAT £1.33) +postage £0.85), corrected PAYE £34.00 (July) – payment cheques were noted, and all Cllrs agreed unanimously.

8. Planning matters

- a) Awaiting Comments – None
- b) Rendham PC Response – None
- c) Awaiting East Suffolk decisions – None
- d) Decisions – None

9. **PARK committee** – Cllr Field’s update on funding park equipment and renovation noted. It was agreed by all Cllrs that PC will pay for repairs to the play area and swing seat as soon as the invoice will be received from Action Play and Leisure and transfer from PARK account will be made afterwards to reimburse the PC account. Cllr Field to chase the invoice and Clerk to follow up.

10. To consider a query regarding traffic calming measures in Rendham Village (Cllr Silvester)

Cllrs discussed about possible traffic calming measures in Rendham Village, particularly on B1119 road, but no decision was made to implement one.

11. Proposal to review/adopt:

- (a) Standing Orders (b) Financial Regulations (c) Code of Conduct (d) General and Earmarked Reserves Policy

It was agreed to adopt policies mentioned above – proposed by Cllr Bennion, seconded by Cllr Norman, all agreed unanimously. Clerk to update policies and upload on Rendham Village website (rendham.onesuffolk.net).

12. Matters arising from the May and June PC Meetings – none

13. **Any other business for discussion not listed above** – Cllr raised a question about a car park and parking issues near the Village Hall and Juniper Barn. There was a discussion between Cllrs about it and it was decided to invite members of Rendham Parochial Church Council (PCC) – two churchwardens to an informal meeting to clarify PCC’s (as the owner of the carpark) position regarding raising parking issues. Further discussion to be continued at the next PC meeting.

14. Note the dates of the next meetings for 2024 and consider dates of the next meetings for 2025

Parish Council Meeting	9 th September 2024	7.30pm
Parish Council Meeting	11 th November 2024	7.30pm
Parish Council Meeting	6 th January 2025	7.30pm
Parish Council Meeting	10 th March 2025	7.30pm
Annual Parish Meeting	12 th May 2025	7.00pm
Parish Council Annual Meeting	12 th May 2025	7.30om
Parish Council Meeting	7 th July 2025	7.30pm
Parish Council Meeting	8 th September 2025	7.30pm
Parish Council Meeting	10 th November 2025	7.30pm

The meeting closed at 8.44pm

Dana Brice, Parish Clerk
rendhampc@gmail.com, 1st August 2024